

AVRO COMMERCIAL CO. LTD.

Registered Office: 906 "Shubham", 9th Floor, 1, Sarojini Naidu Sarani, Kolkata-700017

Phone: (033) 2283 1865, Fax: (033) 2283 1597, E-mail: cs@avro.co.in

CIN No. : L51433WB1983PLC035882

NOTICE

NOTICE is hereby given that the Thirty-Fifth Annual General Meeting of the Company will be held on Tuesday, the 10th July, 2018 at 11:00 am at its registered office, 906 "Shubham", 9th Floor, 1, Sarojini Naidu Sarani, Kolkata-700017, to transact following business: -

As Ordinary Business

1. Approve and adopt the Audited Financial Statements of the Company for the financial year ended 31st March 2018 together with the Reports of the Directors and the Auditors thereon, and in this regard to consider and if thought fit, to pass with or without modification, the following resolution as an **ordinary** resolution:

"RESOLVED THAT the Audited Balance Sheet as at 31st March, 2018, the Statement of Profit and Loss, notes forming part thereof, the Cash Flow Statement for the year ended on that date, together with the Directors' Report and the Auditors' Report thereon as circulated to the members and presented to the meeting be and the same are hereby approved and adopted".

2. Appoint a Director in place of Mr. Alpana Mundra (holding DIN 00193044), who retires by rotation and being eligible seeks re-appointment, and in this regard to consider and if thought fit, to pass with or without modification, the following resolution as an ordinary resolution:

"RESOLVED THAT Mr. Alpana Mundra (holding DIN 00193044), Director who retires by rotation and being eligible, offers himself for re-appointment, be and is hereby re-appointed as a director of the Company."

3. Appointment of Statutory Auditors of the Company and fixation of their remuneration, and in this regard to consider and if thought fit, to pass with or without modification, the following Resolution as an **ordinary** resolution.

"RESOLVED THAT pursuant to the provisions of sections 139, 142 and other applicable provisions, if any, of the Companies Act, 2013, read with the Companies (Audit and Auditors) rules, 2014, M/s. ARSK & Associate, Chartered Accountants, Kolkata having Firm Registration No. 315082E, who have offered themselves for appointment as Auditors be and are hereby appointed as Statutory Auditors of the Company, to hold office for a term of five years from the conclusion of this AGM till the conclusion of the till the conclusion of the 40th AGM at such remuneration as may be decided by the Board of Directors in consultation with the Auditors plus applicable taxes and reimbursement of out-of-pocket expenses incurred for the purpose of audit."

Kolkata, June 15, 2018

Registered Office:

906 "Shubham", 9th Floor,

1, Sarojini Naidu Sarani,

Kolkata-700017

CIN: L51433WB1983PLC035882

Email: cs@avro.co.in



By order of the Board

Sneha Sharma

Sneha Sharma

Company Secretary

NOTES:

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the company. The proxy form, in order to be effective, must be duly completed, stamped and lodged with the Registered Office of the Company not less than 48 hours before the commencement of the meeting.

A person can act, as a proxy on behalf of the members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. Members holding more than ten percent of the total share capital of the Company can appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

2. The Register of Members and Share Transfer Books of the Company will remain closed from 3rd July, 2018 (Tuesday) to 10th July, 2018 (Tuesday), both days inclusive.
3. Members / Proxies / Authorized Representative are requested to bring their attendance slip along with their copy of Annual Report to the meeting.
4. In case of joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.
5. Notice of the 35th Annual General Meeting along with the Annual Report 2018 of the Company is being sent to all the members in the electronic mode, whose email address is registered with the Depository Participants/Company, unless any member has requested for a hard copy of the same and for members who have not registered their email address, physical copy of above documents is being sent.
6. Members may also note that the Notice of the 35th Annual General Meeting and the Annual Report 2018 will also be available on company's website: www.avro.co.in for download.
7. The Register of Directors and Key Managerial Personnel and their shareholding, maintained under Section 170 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
8. The Register of Contracts or Arrangements in which Directors are interested, maintained under Section 189 of the Companies Act, 2013, will be available for inspection by the members at the AGM.
9. Members seeking any information with regard to accounts are requested to write to the Company Secretary at least ten days in advance of the meeting, to enable the Company to keep the information ready.

